

SUSAN LEWIS

SHAREHOLDER / FINANCE MANAGER

INTRODUCTION

Susan has over 25 years of hands on experience in the management of training organisations as a vocational education and training business owner. In 1989 Susan, along with her husband Peter, established Earthmoving Industry Training Services which in July 2000 became **Australian Training Management Pty Ltd.**

Currently holding a 25% interest in Australian Training Management Pty Ltd, Susan is responsible for financial management, accounts, payroll and human resources.

Susan completed a Cert IV in training to compliment her understanding of the training sector and has a special interest in Indigenous training as a Badimaya woman.

EXPERIENCE




2015 – current	Australian Training Management Pty Ltd (Shareholder/ Finance Manager)
2000 – 2015	Australian Training Management Pty Ltd (Shareholder/ Director)
1989 - 2000	Earthmoving Industry Training Services (Part Owner)
1976 - 2000	Various administration and accounting roles

LICENCES





C Class Motor Vehicle Drivers Licence



QUALIFICATIONS

-  AdDip Accounting
-  Cert IV TAA
-  Internal Quality Auditor

SPECIALIST SKILLS

-  Business management and planning
-  Financial management
-  Quality assurance
-  RTO management and compliance
-  Internal audit